

## HUMAN RESOURCES OFFICE - CALIFORNIA NATIONAL GUARD TECHNICIAN VACANCY ANNOUNCEMENT

**VACANCY ANNOUNCEMENT #**

10-094A

**OPEN PERIOD:**

3/26/2010 – 4/16/2010

**JOB TITLE:**

Satellite Operations  
Specialist (3 Positions)

**PAY GRADE AND SERIES:**

GS-0301-09/11

**PAY RANGE:**

\$52,852 - \$83,126

**POSITION LOCATION:**

Vandenberg AFB, CA.

**UNIT:**

148<sup>th</sup> Space Operations Squadron

**PDCN #:** 13052000

**Security Clearance Required:**

Top Secret

**APPOINTMENT TYPE:** PERMANENT - DUAL STATUS

**AREA OF CONSIDERATION:** ALL SOURCES

Military grade of E-3 through E-7.

**Compatible Military Grade Assignment:** AFSC 1C6X1.

**Key Requirements:**

Must be able to pass a SMOD physical.

**THIS IS A PERMANENT POSITION**

This position is located in the Military Strategic and Tactical Relay (MILSTAR) Operations Center at a Space Operations Squadron. The purpose of the position is to conduct 24-hour on-orbit-command and control of MILSTAR satellite communications system which directly supports the United States Commander in Chief of Space Command (USCINCSpace) and the United States Commander in Chief of Strategic Command (USCINCSSTRAT). Satellites provide data directly to fixed ground stations and mobile forces thereby enabling users to establish critical communication networks and provide communications interoperability among all active US military services, to include both mobile and fixed ground stations.

**Recruitment/Relocation Incentive/Advance in Hiring Rate Based on Superior Qualification IS NOT authorized.**

**PAYMENT OF PERMANENT CHANGE OF STATION (PCS):** Payment of Permanent Change of Station (PCS) IS NOT authorized, based on a determination that PCS move is not in the Government interest

**SUBJECT to NIGHT and/or ROTATING SHIFTS.**

**Position Requires Travel:** Infrequent/Rare.

**QUALIFICATIONS and EVALUATION:**

**General:** Experience, education, or training which provided a general knowledge of the principles of organization, management, and administration.

**Satellite Operations Specialist GS-0301-09 (Trainee):** Must have 24 months of specialized experience in configuring, monitoring, and operating Satellite Mission Control System (SMCS) and 16 different subsystems; experience planning and analyzing satellite contacts, resolves emergency contingencies, and performing satellite command functions; experience supporting all facets of the satellite control activities to include mission operations, security, personnel safety, communications, and disaster preparedness; experience providing operational management and daily execution of the unit's mission of command and control of the MILSTAR satellite constellation; experience exercising command and control through the Extremely High Frequency/Super High Frequency (EHF/SHF) link; experience monitoring satellite State of Health (SOH), maintaining system performance by performing necessary corrective actions and reports changes in operational capability to designated command authorities; experience maintaining optimum system configuration by analyzing system faults, determining suitable possibilities for action, implementing new operational configurations, and performing corrective maintenance; experience participating in a continuous, highly complex, technical training program to maintain knowledge of the latest technology and procedures for performing operations and maintain certification; experience demonstrating knowledge and proficiency by performing operations that require performance of numerous simultaneous tasks in a high-stress environment.

**Satellite Operations Specialist GS-0301-11:** Must have 36 months of specialized experience in configuring,

monitoring, and operating Satellite Mission Control System (SMCS) and 16 different subsystems; experience planning and analyzing satellite contacts, resolves emergency contingencies, and performing satellite command functions; experience supporting all facets of the satellite control activities to include mission operations, security, personnel safety, communications, and disaster preparedness; experience providing operational management and daily execution of the unit's mission of command and control of the MILSTAR satellite constellation; experience exercising command and control through the Extremely High Frequency/Super High Frequency (EHF/SHF) link; experience monitoring satellite State of Health (SOH), maintaining system performance by performing necessary corrective actions and reports changes in operational capability to designated command authorities; experience maintaining optimum system configuration by analyzing system faults, determining suitable possibilities for action, implementing new operational configurations, and performing corrective maintenance; experience participating in a continuous, highly complex, technical training program to maintain knowledge of the latest technology and procedures for performing operations and maintain certification; experience demonstrating knowledge and proficiency by performing operations that require performance of numerous simultaneous tasks in a high-stress environment.

**TRAINEE POSITION:** Applicants not meeting full qualifications for the GS-11 position indicated above may be considered for GS-09 trainee, if qualified. Statement-of-Difference of qualification requirements for each are indicated. If appointed as trainee, the selectee may be non-competitively promoted to GS-11 upon meeting full qualifications and recommendations of supervisor.

**KNOWLEDGE, SKILLS, AND ABILITIES:** The following knowledge's, skills, and abilities will be used by the selecting officials to determine the best qualified applicants from which selection will be made:

1. Knowledge of the operational and performance characteristics of command and control data collection and communications equipment.
2. Knowledge of console operations, mission processing procedures, site reporting, ground station reconfigurations, communications concepts, principles, practices, operational requirements, and emergency procedures.
3. Ability to report detailed, time-sensitive command and control data to unified commands, theater commanders, and JCS command centers.
4. Knowledge of satellite system and sub-system to be able to respond to problematic situations and execute corrective actions.
5. Knowledge and ability to comprehend, plan, coordinate, and apply specialized communications methods and analytical techniques.
6. Ability to evaluate and provide command and control data to higher level agencies to include USSTRATCOM.

**CREDITING NATIONAL GUARD EXPERIENCE: NATIONAL GUARD SERVICE MAY BE CREDITED AS FULL-TIME EXPERIENCE WHEN EVALUATED AGAINST THE QUALIFICATION REQUIREMENTS FOR A MILITARY TECHNICIAN POSITION. EXPERIENCE MUST BE DIRECTLY RELATED TO THE POSITION AND MUST BE DESCRIBED IN THE WORK EXPERIENCE SECTION OF THE APPLICATION. THE LEVEL OF EXPERIENCE WILL BE DETERMINED BY THE ACTUAL DUTIES AND RESPONSIBILITIES PERFORMED.**

**CONDITIONS OF EMPLOYMENT:**

- Must qualify for appropriate level of security clearance required for the position.
- Must maintain a compatible military unit, grade, and job assignment within the CA Air National Guard and wear appropriate military uniform and comply with required grooming standards.

**HOW TO APPLY:**

1. Submit an Optional Form (OF) 612, Optional Application for Federal Employment **OR** a current resume.
2. Submit any required documents (see Required Documents below).
3. Submit application package and title file "Resume" or "Application" with your first and last name to the California National Guard – HRO Office via email at: [NGCAHRJOBSTECH@CA.NGB.ARMY.MIL](mailto:NGCAHRJOBSTECH@CA.NGB.ARMY.MIL)
4. Please ensure that the Vacancy Announcement number and position title is indicated in the "subject" line of email.
5. When emailing documents, please submit them in one PDF file or Word file.

**IF YOU DO NOT RECEIVE A CONFIRMATION EMAIL WITHIN 2 BUSINESS DAYS, PLEASE CONTACT THE HRO STAFFING TEAM AT (916) 854-3350**

**REQUIRED DOCUMENTS (Application Packet):**

- OF 612, Optional Application for Federal Employment **OR** current resume (**mandatory**)

**OPTIONAL DOCUMENT (Application Packet):**

- SF 181, Ethnicity and Race Identification Form

**THE FOLLOWING DOCUMENTS ARE NOT ACCEPTABLE AS ATTACHMENTS TO APPLICATIONS: PHOTOGRAPHS, COPIES OF POSITION DESCRIPTIONS, TRAINING CERTIFICATES, PERFORMANCE RATINGS (CIVILIAN OR MILITARY), AWARDS OR LETTERS OF APPRECIATION.**

**APPLICATION FORMS ARE AVAILABLE AT THE HUMAN RESOURCES OFFICE WEBSITE**  
[www.calguard.ca.gov/cahr](http://www.calguard.ca.gov/cahr) and at [www.opm.gov/forms/](http://www.opm.gov/forms/) .

**APPLICATIONS ARE ACCEPTED VIA EMAIL ONLY TO: [NGCAHRJOBSTECH@CA.NGB.ARMY.MIL](mailto:NGCAHRJOBSTECH@CA.NGB.ARMY.MIL)**

**The Human Resources Office will not accept applications via fax or mail without prior consideration from HRO Staffing. Resumes and Applications (OF 612) must include a valid return email address.**

Upon receipt, the Human Resource Office will review your application packet to determine if it meets the minimum Qualifications Requirements and the Area of consideration. The rating you receive is based on your application and supporting documents that you provide. Please follow all instructions carefully. **Applications or resumes without a current return email will not be considered.** Errors or insufficient information may affect your rating.

**ALL APPLICATIONS MUST BE RECEIVED IN THE HUMAN RESOURCES OFFICE (HRO) BY Midnight (Pacific Time) BY THE CLOSING DATE INDICATED ABOVE.**

**VETERANS PREFERENCE DOES NOT APPLY.**

**All California National Guard Technician Vacancy Announcements can be found on our job website. Questions about announcements or how to apply may be directed to HRO Staffing at (916) 854-3350 or via email to [NGCAHRJOBSTECH@CA.NGB.ARMY.MIL](mailto:NGCAHRJOBSTECH@CA.NGB.ARMY.MIL)**

**THE CALIFORNIA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER**